

JOB TITLE: Presley Center Undergraduate Research Intern

RATE: \$16.00/hour

HOURS: ~5-7 hours/week

The Presley Center of Crime & Justice Studies is a research center housed within the UCR School of Public Policy that conducts empirical research to inform evidence-based practice that reduces recidivism and improve re-entry, rehabilitation, and the opportunities available to justice-involved individuals during reintegration into their community. The Center welcomes applicants from all majors who will assist with various projects, which endeavor to improve the connection and dialogue between academic researchers and criminal justice practitioners. The student worker will undertake some or all of the following responsibilities, including but not limited to:

- Conduct a large-scale literature review on 1-2 topics relevant to the criminal justice system in CA, including reading, translating into lay terms, and summarizing research studies relevant to California's criminal justice system;
- Work with another research intern to develop a [bulletin](#) that summarizes recent research findings on a diverse range of criminal justice topics for a community audience and that will be published on the Center's website/used for community engagement purposes;
- Coordinate web updates with the School of Public Policy's Marketing team;
- Assist with the Center's [research projects](#) as needed, including transcribing interviews, organizing articles for reports, among other related tasks;
- Help organize and facilitate the Center's student- and community-focused events, including requesting information from off-campus speakers, creating speaker bios, and developing program content, among other related tasks; and
- Assist directors and Presley Center researchers with other duties related to research and Presley Center programming as assigned.

For additional information on the Center's ongoing projects and our initiatives, please visit <https://presleycenter.ucr.edu/>.

NOTE: This position may be conducted remotely and students largely structure their hours based on their own schedules.

REQUIREMENTS – Applicant must:

- Be a currently enrolled UCR student in good academic standing;
- Have a minimum GPA of 2.5; and
- Have a computer and access to the internet to conduct work remotely.

PREFERRED –

- Have a demonstrated interest in criminal justice and/or legal careers;
- Have strong verbal and written communication skills;
- Have strong organizational skills and high-level of attention to detail; and
- Have the ability to self-start and work independently, as well as with other interns.

TO APPLY:

Please email all application materials to justine.ross@ucr.edu with the email subject line “[Last Name] – Presley Intern Application”.

Required Application Materials:

- A brief cover letter;
- A copy of your resume;
- A writing sample (minimum 1 page); and
- A copy of your unofficial transcript.

If you are a member of the Underground Scholars Initiative, please include that information as part of your cover letter. Your writing sample may be on any topic, but you are encouraged to submit a sample that you believe reflects your analytical skills. For example, a one-page analysis of a scholarly reading completed for a social science course may be preferable to a short story for a creative writing course.

The final deadline for applications is Friday, September 27, 2024. The Expected start date for this position is October 21st, 2024.